

ANNUAL COMMERCIAL RECYCLING REPORT FORM
CALENDAR YEAR 20_____

Businesses, schools, colleges, universities and other commercial and institutional establishments in Conewago Township (Adams County, PA) are required by State law and the Township solid waste ordinance to recycle. This form has been provided by the Township to obtain recycling totals from your establishment so that recycling information can be reported to Adams County. **Please complete this form and return to CONEWAGO TOWNSHIP** (Attn: Township Recycling Report) on or before January 15th of each year.

PROPERTY ADDRESS: _____

MAP/PARCEL: _____

COMPLETE THE FOLLOWING (PLEASE PRINT):

NAME OF BUSINESS/ESTABLISHMENT: _____ TELE: _____

CONTACT PERSON: _____ ADDRESS: _____

MUNICIPALITY: Conewago Township COUNTY: Adams

1. What type of business do you operate?

- Manufacturing Wholesale/Retail Government Offices/Service/Administrative
 Institution (school/hospital/etc) Business located at your residence
 Other _____

2. Where was the material you recycled generated? (Check all that apply.)

- Food service Maintenance Retail Operations
 Lunchroom Offices Shipping/Receiving
 Mail Room Print Shop Warehouse
 Other _____

3. Who collects/markets your recyclables?

Name of business: _____

Contact: _____ Phone: _____

On the reverse side of this report, please record by category the amount(s) of **POST CONSUMER MATERIALS** that your business separated for recycling. Please list the amounts in **TONS**. These weights should be available to your from your recyclable collector or market. Attach to this form any weight receipts or collection reports(s) you received as verification of the amount of material you recycled **OR** have your recycling collector/market sign this form to verify its accuracy. Submit this form to the Conewago Township Municipal Office. **I HEREBY CERTIFY THAT THE AMOUNT(S) OF RECYCLABLE MATERIALS LISTED IN THIS REPORT ARE TO THE BEST OF MY KNOWLEDGE AND COMPLETE AND ACCURATE.**

Signature of Recycling Coordinator

Date

PLEASE LIST THE AMOUNT OF POST CONSUMER RECYCLABLE MATERIALS GENERATED FROM YOUR BUSINESS FOR THE CALENDAR YEAR WHICH HAS JUST PASSED.

	TONS		TONS
1. Old newsprint.....	_____	18. Other ferrous.....	_____
2. High grade office paper.....	_____	19. Other non-ferrous.....	_____
3. Corrugated.....	_____	20. Textiles.....	_____
4. Other marketable grades of paper:..		21. Mattresses.....	_____
Magazines	_____	22. Tires.....	_____
Telephone directories	_____	23. Wood:.....	
Other _____	_____	Wood packaging	_____
Other _____	_____	Other _____	_____
5. Aluminum cans.....	_____	24. Yard trimmings:.....	
6. Steel/Bimetal cans.....	_____	Brush & branches	_____
7. Amber glass.....	_____	Grass	_____
8. Clear glass.....	_____	Leaves	_____
9. Green glass.....	_____	Tree stumps	_____
10. PET plastics.....	_____	25. Automotive.....	_____
11. HDPE plastics.....	_____	Antifreeze	_____
12. Other plastics:.....		Lead acid batteries	_____
LDPE	_____	Oil filters	_____
PVC	_____	Tires	_____
PP	_____	Used motor oil	_____
PS	_____	26. Electronics.....	_____
Other _____	_____	Circuit boards	_____
13. Commingled (any of the above).....	_____	Computer monitors & TVs	_____
14. Single stream.....	_____	Consumer electronics	_____
15. Food wastes.....	_____	Fluorescent tubes	_____
16. Other glass.....	_____	27. Household hazardous waste.....	_____
17. Major appliances.....	_____	28. Other recyclables:	

Pre-consumer materials refer to materials generated in manufacturing and converting processes such as manufacturing process scrap and trimmings/cuttings. Also, print overruns, over-issue publications, and obsolete inventories that did not leave the generating facility would be classified as pre-consumer materials. These materials should not be included in the above totals.

Post-consumer materials refer to recovered materials that have been used as a consumer item and are diverted from municipal solid waste for the purpose of collection and recycling. The term excludes materials from industrial processes that have not reached the consumer, such as over-issues of newspapers or magazines and industrial process scrap.

Comments: