

**CONEWAGO TOWNSHIP**  
**RESOLUTION 2010-A**

**A RESOLUTION OF THE TOWNSHIP OF CONEWAGO, ADAMS COUNTY, PENNSYLVANIA,  
ESTABLISHING FEES FOR SERVICES AND PERMITS.**

**BE IT RESOLVED, that from on and after the date of the adoption of this resolution, the  
following fees shall be charged for the services specified below:**

**FEE SCHEDULE FOR CONEWAGO TOWNSHIP**

**APPLICATION TO THE BOARD OF SUPERVISORS**

|                               |             |
|-------------------------------|-------------|
| Conditional Use Hearing       | \$ 500.00   |
| Amendment or Change of Zoning | \$ 1,000.00 |
| Curative Amendment            | \$ 2,000.00 |
| Miscellaneous Hearing         | \$ 250.00   |
| Ordinance Amendments          | \$ 500.00 * |

\* plus actual costs of special legal services, stenographer or other special services when required.

**BUILDING PERMITS AND ZONING PERMITS**

**Residential Building Permits**

|                               |          |
|-------------------------------|----------|
| Minimum Fee                   | \$ 10.00 |
| Improvements up to 250 SF     | \$ 25.00 |
| Improvements 250 SF and above | \$ 50.00 |
| Maximum Fee                   | \$ 50.00 |

**Residential Zoning Permits (non-UCC)**

|  |                   |
|--|-------------------|
| Accessory structures less than 250 square feet *                               | \$ 25.00 each     |
| Fences (6' and less)   | \$ 25.00 each     |
| New construction, additions, accessory buildings<br>more than 250 square feet* | \$ 50.00 per unit |

\*includes patios and other "slab" type additions (i.e. patios)

**Non-Residential Building Permits and Non-Residential Zoning Permits**

**Remodeling and Other by Value of Improvement**

|                       |           |
|-----------------------|-----------|
| \$ 0 to \$1,000       | \$ 100.00 |
| \$1,001 to \$5,000    | \$ 150.00 |
| \$5,001 to \$25,000   | \$ 200.00 |
| \$25,001 to \$50,000  | \$ 250.00 |
| \$50,001 to \$100,000 | \$ 300.00 |
| Over \$100,000        | \$ 400.00 |

**New Construction and Additions (including non-footed accessory structures,  
"slab" additions (i.e. patios)**

|                           |   |
|---------------------------|---|
| Structures up to 2,500 SF | -same as Non-Residential, plus 10¢ per SF |
| Structures over 2,500 SF  | -same as Non-Residential, plus 25¢ per SF |
| Fences (6' and less)      | \$ 25.00 each                             |

|  |                                |
|--|--------------------------------|
| <u>Pennsylvania State Fee/UCC Training &amp; Education</u> | \$ 4.00 (all building permits) |
| <u>Driveways and Parking Spaces</u>                        | 20¢ per SF (\$10 minimum)      |

See separate schedule for various plan review fees, permit fees, residential, electrical, plumbing, and mechanical inspection fees.

Demolition Permit:

|                 |          |
|-----------------|----------|
| Residential     | \$ 25.00 |
| Non-Residential | \$ 50.00 |

Adams County UCC Board of Appeals Fees:

|   |             |
|---|-------------|
| Application/Administrative Fee  | \$ 100.00   |
| Board Compensation  | \$ 250.00   |
| Solicitor Fee   | actual cost |
| Stenographer Fee  | actual cost |
| BCO Fee   | actual cost |
| Legal Advertisement   | actual cost |
| Additional charges will be billed to applicant, actual costs, if applicable |             |

Use and Occupancy Permits:

|                                       |   |
|---------------------------------------|---|
| Residential New Construction          | \$ 50.00 each unit  |
| Residential Addition & Alteration     | \$ 35.00 each unit  |
| Non-Residential New Construction      | \$ 75.00 each unit  |
| Non-Residential Addition & Alteration | \$ 60.00 each unit  |
| Non-Residential Use Change            | \$ 60.00 each unit  |
| Temporary Occupancy Permit            | \$ 1,500.00 Deposit   |
|                                       | \$ 150.00 administrative fee<br>(deducted from the deposit) |

Curb and Sidewalk Permit:

|                              |  |
|------------------------------|--|
| New Construction - Curb      | \$ 80.00 first 10 feet, \$1.00 per foot thereafter |
| New Construction - Sidewalk  | \$ 1.00/ft, minimum \$ 10.00                       |
| Repairs - Sidewalk or Curb   | \$ 10.00   |
| New Driveway                 | \$ 25.00   |
| Curb/Sidewalk Specifications | \$ 5.00  |

Befouling Fee:

|                    |             |
|--------------------|-------------|
| Construction Cost: |             |
| \$10,000 and over  | \$ 1,000.00 |
| Less than \$10,000 | \$ 250.00   |

Sign Permit:

|  |  |
|--|--|
| Permanent Sign                                 | \$75.00+ \$1.00/ sq. ft. over 10 sq. ft. |
| Public Service Organizations (Temporary Signs) | EXEMPT                                   |

Road Occupancy Permits:

|  |               |
|--|---------------|
| Residential Driveway Opening             | \$ 30.00 each |
| Commercial Driveway Opening              | \$ 50.00 each |
| All other Township Right-of-way Openings | \$ 75.00 each |

**ENGINEERING FEES FOR REVIEW AND SITE INSPECTIONS**

|   |                             |
|---|-----------------------------|
| Residential Grading Plan Review         | \$ 100.00 per review        |
| Residential Sewer Lateral Inspection    | \$ 35.00 per inspection     |
| Residential Seepage Pit Inspection      | \$ 35.00 per inspection     |
| Chapter 77 Grading Plan Review          | \$ 100.00 plus costs        |
| <b>Chapter 56 As-Built Plan Review*</b> | <b>\$ 100.00 plus costs</b> |

\*As-Built Plans, as required in §56-11, must confirm that all construction and grading are in accordance with the (approved) grading plan as noted in §56.

**INTER-MUNICIPAL LIQUOR LICENSE TRANSFER**

|                 |           |
|-----------------|-----------|
| Application Fee | \$ 500.00 |
|-----------------|-----------|

**JUNKYARD PERMIT**

|                |            |
|----------------|------------|
| New Permit     | \$ 1500.00 |
| Annual Renewal | \$ 750.00  |

**OPEN RECORDS POLICY SERVICES**

|                                |  |
|--------------------------------|--|
| Photocopies                    | \$ .10 per page per side (Min. \$1.00) |
| Certification of Public Record | \$ 5.00                                |
| Computer Media                 | \$ 3.00 per cd                         |
| Fax Copies                     | \$ .50 per page                        |

Note: If the total cost to duplicate record exceeds \$100.00, the Township may require prepayment prior to providing access to the public record, and may charge for preparation costs.

**OTHER FEES**

|  |   |
|--|---|
| Plan Copies  | \$ 5.00 per page or cost                                      |
| Returned Check Fee   | \$ 10.00 plus Actual Charges<br>from Township Financial Inst. |
| Comprehensive Plan   | \$ 75.00 paper/\$50.00 digital                                |
| Subdivision and Land Development Ordinance                 | \$ 75.00 paper/\$50.00 digital                                |
| Zoning Ordinance   | \$ 75.00 paper/\$50.00 digital                                |
| Zoning Map +/- 11"x17" (color)                             | \$ 7.50 each  |
| Yard Sale Permits  | \$ 5.00 each  |
| Mileage Compensation Rate                                  | \$ .505 (or current I.R.S. figure)                            |
| Secretarial Fees at the Current Secretary/Treasurer's Rate |   |
| <b>Waste Management Trash Tags</b>                         | <b>\$ 4.00 per tag*</b>                                       |

\*includes administration cost for Township issuance

**POLICE**

|   |               |
|---|---------------|
| Accident Reports  | \$ 15.00 each |
| Solicitation Permit   | \$ 25.00 each |
| Issued through the Conewago Township Police Dept., per the Ordinance # 2006-R |               |

**SEWAGE ENFORCEMENT OFFICER/ON-LOT SEWAGE**

|   |                |
|---|----------------|
| Sewage Enforcement Officer                        | \$ 77.25 hour  |
| Probe (Does not include excavation)               | \$ 150.00 each |
| Percolation Testing (Does not include excavation) | \$ 230.00 each |
| Residential Sewage Permit                         | \$ 195.00 each |
| Residential Septic System Design                  | \$ 600.00 each |

Direct job costs will be charged when they apply (prints, copies, mileage, etc). Subcontracted work will be charged at 1.3 times actual cost. Work involving expert testimony, legal disputes and contested conditions will be priced on a case by case basis.

Included in the above hourly rates are all overhead costs such as, accounting, clerical salaries, social security contributions, unemployment, taxes (payroll, etc.), insurance, employee benefits, (sick leave, vacation, holidays, health insurance), telephone and computer charges.

**SEWER**

|   |   |
|---|---|
| Tapping Fee                                       | \$ 4,600.00 per edu   |
| Residential Inspection Fee                        | \$ 35.00 each   |
| Commercial Inspection Fee                         | Actual Costs - By Twp. Engineer                                     |
| Sewer Laterals (if none exists)                   | All costs incurred by applicant per<br>Municipal Authority Engineer |
| Developer's Specifications                        | \$ 100.00   |
| Municipal Authority Attorney Fees at current rate |   |

**SUBDIVISION AND LAND DEVELOPMENT**

A filing fee, including the actual cost of engineering, professional consultant services, and legal services is required for applications, as specified in the Conewago Township Subdivision and Land Development Ordinance. Applications shall not be considered complete until the filing fee is paid.

The initial deposit for the filing fee shall be in the sum total of the following:

|  |            |
|--|------------|
| Sketch Plan.....                             | \$ 250.00  |
| Preliminary Plan.....                        | \$1,000.00 |
| Final Plan.....                              | \$ 500.00  |
| Non-Residential Building Expansion Plan..... | \$ 500.00  |

In the event that the initial deposit is reduced, to a balance insufficient in the opinion of the Township to cover the necessary remaining review costs, the applicant, on demand, shall deposit with the Township sufficient additional funds to correct the said deficiency.

In the event that the deposit is less than the actual engineering, professional consultant services, and legal costs, the applicant shall, upon demand of the Township, pay such additional costs.

After completion of the plan review process and inspection of improvements, if the actual engineering, professional consultant services, and legal costs are less than the deposit paid by the applicant, the difference shall be refunded to the applicant.

The resubmission of a previously rejected plan shall be deemed a new submission subject to a new filing fee, as provided hereunder.

**MANDATORY DEDICATION**

Mandatory dedication (or fee-in-lieu thereof) of Recreation Land, (pursuant to chapter 135, section 49-C-2) equals .053 acres (2330 sq. ft.) or fee in lieu of equaling \$4,240.00 per unit.

**BOND RELEASE AND REDUCTION REQUESTS**

Bond Release/Reduction Requests - \$ 100.00 plus actual cost's of Township Engineer Inspections.

**SIGNAGE INSTALLATION**

During Construction Phase of Development Project, Township will install all signage on roadways to be dedicated. Actual costs of materials, plus \$40.00 per hour for labor will be charged.

**ADMINISTRATIVE FEE**

Administrative fee for processing billing shall be invoiced at 1.10 times statement total at time of billing.

This resolution shall take effect immediately upon the effective date of the Conewago Township Subdivision and Land Development Ordinance of 2009.

TAXES

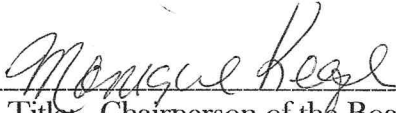
|                       |                     |
|-----------------------|---------------------|
| Per Capita Tax        | \$ 5.00 per year    |
| Local Service Tax     | \$ 52.00 per year   |
| Mechanical Device Tax | \$ 50.00 per device |

APPLICATION TO THE ZONING HEARING BOARD

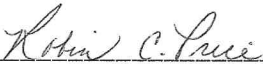
|   |                          |
|---|--------------------------|
| Residential Use (Variance or Special Exception)     | \$ 500.00                |
| Non-Residential Use (Variance or Special Exception) | \$ 1,000.00              |
| Multiple Hearing                                    | 50% original fees        |
| Court Ordered Remand Hearing                        | 50% original fees        |
| Legal Non-Profit Corporation                        | 25% Non-Residential Fees |
| Appeal of Zoning Officer Action                     | \$ 500.00                |
| Validity of Zoning Ordinance or Map                 | \$ 1,000.00              |

Adopted this January 4, 2010, at a regularly scheduled meeting of the Conewago Township Board of Supervisors, Adams County, Pennsylvania.

The Board of Supervisors of Conewago Township

By   
Title: Chairperson of the Board

Attest:

  
Secretary